

# Math 122 - Calculus & Analytic Geometry II

## Fall 2009 Course Syllabus – Short Form

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*This paper contains the highlights from the syllabus and is presented as a way of saving paper for those who prefer to read the syllabus online (or not at all). The complete version of the syllabus is available on the instructor's website or is available upon request. You are responsible for all information on the complete syllabus.*

### Course Meeting Information

Section 01 meets from 2:30 pm to 3:40 pm on Monday, Wednesday, and Friday in room S137.

### Instructor Information

James Jones, Professor of Mathematics.

Phone: 875-7211, ext 490

Office: C223

Email: [james@richland.edu](mailto:james@richland.edu)

Web: <http://people.richland.edu/james/>

### Office Hours

These are the times I'm scheduled to be in my office. I often spend portions of my office hour in the classroom helping students, so if I'm not in my office, check room S137. If these times are not convenient for you, please see me to make an appointment for some other time.

Mon: 12:00 pm - 12:50 pm, 3:50 - 4:40 pm

Wed: 12:00 pm - 12:50 pm, 3:50 - 4:40 pm

Fri: 12:00 pm - 12:50 pm

### Texts

*Calculus: Late Transcendentals Single and Multivariable, 8<sup>th</sup> edition.* Howard Anton, Irl Bivens, Stephen Davis. Copyright 2005, John Wiley & Sons, Inc. ISBN 0-471-48273-0 (Required)

*Student Solutions Manual to accompany Calculus Late Transcendentals Single Variable, Eighth Edition.* Neil Wrigley. Copyright 2005, John Wiley & Sons, Inc. ISBN 0-471-67210-6 (Optional)

### Grading Policy

Letter grades will be assigned to final adjusted scores as follows:

- A: 90 - 100%
- B: 80 - 89%
- C: 70 - 79%
- D: 60 - 69%
- F: below 60%

Consideration may be given to such qualities as attendance, class participation, attentiveness, attitude in class, and cooperation to produce the maximum learning situation for everyone.

The instructor will give you a grade sheet so that you can record your scores and keep track of your progress in the course. If you are concerned about your grades, see the instructor.

Assignments are due at the beginning of the class period on the date they are due. The instructor may allow you to turn them in later that day without counting them late, but do not count on his graciousness. Late assignments lose 20% of their value per class period. The instructor reserves the right to apply this rule to missed exams as well as regular assignments. No late work will be accepted after the final.

## **Attendance Policy**

Regular attendance is essential for satisfactory completion of this course. Mathematics is a cumulative subject and each day builds on the previous day's material. If you have excessive absences, you cannot develop to your fullest potential in the course.

Students who, because of excessive absences, cannot complete the course successfully, are required to be administratively dropped from the class at midterm. If a student stops attending after midterm, it is the student's responsibility to withdraw to avoid an "F". Do not stop attending and assume that you will be withdrawn from the class by the instructor.

Although dropping students for non-attendance at midterm is required, students whose attendance is occasional or sporadic may be dropped from the class at any point during the semester at the instructor's discretion. The safest way to make sure you're not dropped for non-attendance is to continue to attend classes.

The student is responsible for all assignments, changes in assignments, or other verbal information given in the class, whether in attendance or not.

If a student must miss class, a call to the instructor (RCC's phone system has an answering system) should be made or an email message sent. When a test is going to be missed, the student should contact the instructor ahead of time if at all possible. Under certain circumstances, arrangements can be made to take the test before the scheduled time. If circumstances arise where arrangements cannot be made ahead of time, the instructor should be notified and a brief explanation of why given by either voice or email. This notification must occur before the next class period begins. At the instructor's discretion, the score on the final exam may be substituted for the missed exam.