

## Instructions for take home test

- Use only one side of paper.
- All papers to be stapled in upper left hand corner.
- Front page has name of student in upper left hand corner.
- All work is to be shown. Answers only implies copying work out of solutions manual and is to be discouraged. Problems that do need to have detailed work or are short answerers are acceptable with no work.
- All graphs are to be labeled with x-axis minimum and maximum and y-axis minimum and maximum clearly labeled.
- All answers are to be circled.
- All answers are to be highlighted with yellow highlighter.
- The complete problem number is to be provided.  
Example (1- 2.3-45) this tells the problem number of the instructor, the section number, and the text problem number. Failure to do this makes for difficulties in grading, and will result in deductions.
- No late papers. Late is defined to be any time after papers are collected.
- Papers are to be in definite order of problems, and not mixed up.
- Problems should be done from top to bottom of the paper – Do not do problems left to right.